

Self-service Software Portal Guide

If you are using a Windows device, you can use the Symantec self-service portal to download the Mimecast plug-in for Outlook to unlock additional Mimecast features, like sending large files.

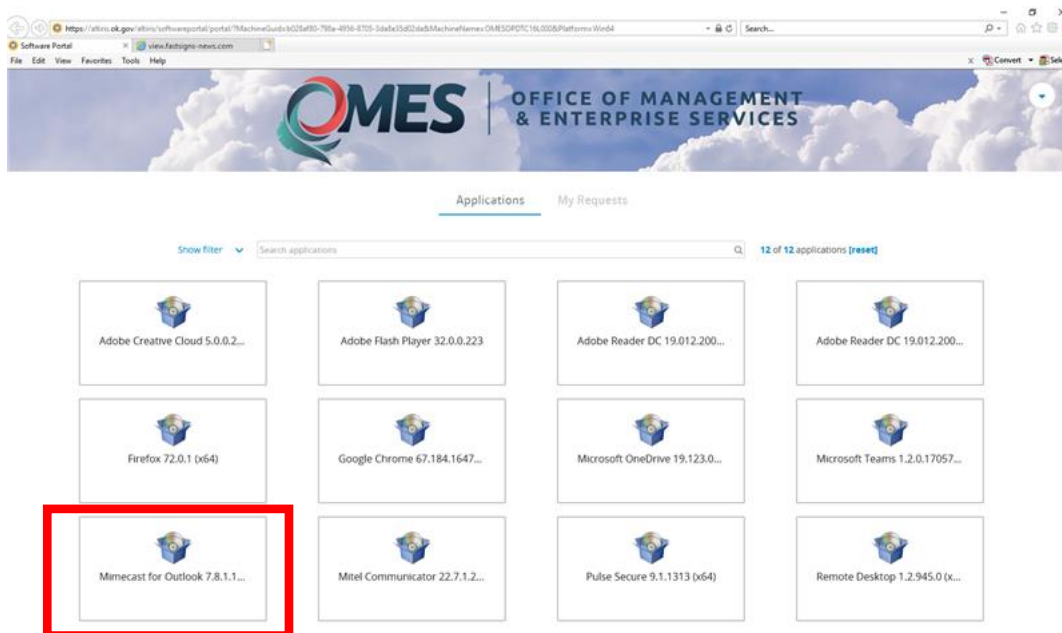
Below is a guide for using the self-service software portal to download plug-ins.

If you still have questions, please view additional Mimecast guides on our [resource page](#) or contact the OMES Service Desk via [LIVE CHAT](#), [email](#), our [Tech Desk](#) customer portal, or phone (405-521-HELP).

- Locate the self-service software portal icon and double click to open.



- Locate the application you need to download (Mimecast) and select the icon.



- Select Request Application and proceed to install.

- You will then receive a confirmation message. The application will download in the background. It could take several minutes to hours depending on your network bandwidth and the size of the software file. If after 24 hours the application is still not downloaded please contact the OMES Service Desk.

Application Request



Mimecast for Outlook 7.8.1.169T will be downloaded and installed on your device.

[Cancel](#)

OK