Security Education and Awareness Training in LEARN Resource Guide

SEAT training is used to increase employee awareness of their information security responsibilities for protecting the confidentiality, integrity and availability of state data and resources. Additional resources such as LEARN job aids and video tutorials are found within the Resources section of the OMES LEARN website.

To access SEAT training, follow these steps:

1. Open an internet browser and type the following in the address bar: learn.ok.gov.
   
   **Note:** Google Chrome is the preferred browser for LEARN. It is highly encouraged to use this browser when accessing SEAT.

2. Enter your username (employee ID) and password. Select Enter.
   
   a. If this is your first time logging into LEARN, use Welcome1 as the password. You will be prompted to change your password upon login.

   b. Passwords can be reset via servicedesk.ok.gov, contacting the service desk or by reaching out to your agency LEARN administrator.

3. From the left toolbar, navigate to LEARNER > My Learning Plans, and select **SEAT- Security Education Awareness Training 2021**.
4. To begin the course, select the first episode link.

5. Select Open Course to watch the episode.
6. Once the episode is over, select **Close Course**.

7. Select **Back** to return to the episodes list to begin the next video.

**Note:** There are 15 videos in the SEAT- Security Education Awareness Training 2021 learning plan. Additionally, there is a 10-question assessment that must be completed after watching all episodes.